Shumaker

Andrea N. Cerny

PARALEGAL BENEFITS SPECIALIST

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Andrea is a member of the Benefits Service Line and works with Taft-Hartley multiemployer and single employer Employee Retirement Income Security Act (ERISA) benefit plans. Her duties include drafting and reviewing plan documents and agreements, including:

- Summary of material modifications
- Administrative services agreements
- Plan consulting agreements
- Auditing services agreements
- Pharmacy benefit management and provider network agreements
- Investment management agreements and investment subscription documents
- Participation agreements

Andrea regularly assists clients with compliance matters, including preparing and managing annual notices for the Children's Health Insurance Program, Women's Health and Cancer Rights Act, Summary of Benefits and Coverage, Patient-Centered Outcomes Research Institute, and Annual Funding and Medicare Part D.

She is responsible for preparing, compiling, and tracking documents for Board of Trustee meetings, attending meetings to record actions taken by the Board, and drafting Trustee meeting minutes.

SERVICE LINE

Benefits

INDUSTRY SECTOR

Financial Institutions & Insurance
Health Care
Manufacturing
Real Estate, Construction & Development
Sports, Entertainment & Hospitality

PRIMARY LOCATION

Minneapolis, MN

In her personal time, Andrea enjoys spending time with her family and friends, traveling, and scuba diving.

EDUCATION

B.S., Paralegal Studies,
Winona State University, 2013

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